



AUGUST 31, 2024, 4:00 - 9:00 PM  
MAIN STREET FARMINGTON, NM

CAR ENTRY \$25 | VENDORS FEE \$35  
REGISTRATION 3 PM - 5 PM

PHONE: 505-258-9273  
EMAIL: HABITATSANJUAN@GAMIL.COM  
WWW.TRESRIOSHABITAT.COM/CAR-SHOW.HTML



August 31<sup>st</sup>, 4-9 pm

Located in Downtown Farmington, NM

(All Proceeds Benefit Tres Rios Habitat for Humanity)

## Vendor Agreement

**Deadline Saturday, August 24<sup>th</sup>, 2024**

### VENDOR AGREEMENT: \$35 for a Booth Space 10x10

Business Name:
Contact Name:
Mailing Address:
Email:
Phone:
Booth Description/ What do you sell?

### Please indicate your payment method: \$35 Booth Fee.

- Check Payable: Tres Rios Habitat for Humanity, PO Box 324, Farmington, NM 87401
- Credit Card # \_\_\_\_\_ Exp: \_\_\_\_\_ CVV: \_\_\_\_\_
- PayPal: [habitatsanjuan@gmail.com](mailto:habitatsanjuan@gmail.com)

Please email this vendor agreement to [habitatsanjuan@gmail.com](mailto:habitatsanjuan@gmail.com) or drop it off at the Habitat for Humanity ReStore, 1915 E Murray Dr, Farmington, NM.

I understand this event is rain or shine and the **vendor fee is non-refundable**. Set-up/staging begins at 2:30 pm, all booths must be set up by 4:00 pm.

Vendor check-in at Orchard Park at the Habitat Booth on Orchard and Main Street.

Vendor spots will be assigned upon sign-up.

By signing this agreement, I will abide by the Rules and Regulations outlined on the next page.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SUPPORT YOUR LOCAL HABITAT FOR HUMANITY**  
501c3 tax-deductible organization



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**We ask that all vendors donate to the silent auction.** Volunteers will walk around during setup to collect silent auction items. Please provide the value of your donated item. While donations to the silent auction are voluntary, they are immensely appreciated. The funds raised directly support Tres Rios Habitat for Humanity and our mission to construct affordable homes for low-income families in San Juan County. Your generosity makes a significant impact on our community. Thank you for your support!

#### **RULES AND REGULATIONS:**

1. Setup begins at 2:30 pm. Vendor check-in at Orchard Park at the Habitat Booth on Orchard and Main Street. Vendors can drive straight to the assigned spot to unload. After the event, you can return to pack up. Please park off Main Street during the event to make space for others.
2. There will be a few reservable spots available in Orchard Park, these spots are limited and available on a first-come, first-served basis. All other vendor spots will be on Main Street between Allan and Orchard Street. If you are handicapped/disabled, please get in touch with Cindi Haws at (505) 258-9273 or [habitatsanjuan@gmail.com](mailto:habitatsanjuan@gmail.com) to reserve a handicap spot.
3. Please be set up by 4:00 pm when the event begins. Vendors must be present the entire time of the show, 4:00 - 9:00 pm, and agree to be open and stay during all hours.
4. Vendors are responsible for providing their own display, including tents, tables, chairs, etc. We will give you a 10x10 space.
5. No tent stakes are allowed for booth setup or product display. Please bring sandbags or other appropriate weights to hold your tent in place in case of wind.
6. No power or water is available at vendor sites.
7. WIFI will not be available. Please make other arrangements to complete transactions.
8. Exhibitors are responsible for collecting and paying all applicable Sales Tax to the City of Farmington.
9. Please ensure your items are secure, and someone is always available at your booth. Tres Rios Habitat for Humanity and the City of Farmington are not responsible for lost, stolen, or damaged items.
10. Portable bathrooms will be available on Orchard and Behrend Streets.
11. Exhibitors agree to allow the organizers of the event and any associates to use photos for marketing promotions. If you do not want your photos used, you must notify us ahead of time in writing.
12. Vendor cancellation: The vendor fee is non-refundable. Please notify us at least 48 hours in advance if you will not be able to attend.
13. The event organizers reserve the right to remove any vendors from their space for not following the rules, regulations, terms, and conditions outlined in this agreement.

#### **CONTACT INFORMATION:**

**Event Coordinator:** Cindi Haws  
**Email:** [habitatsanjuan@gmail.com](mailto:habitatsanjuan@gmail.com)  
**Text or Call:** (505) 258-9273  
**Website:** [www.tresrioshabitat.com](http://www.tresrioshabitat.com)